

Active Futures

Application form

Questions & guidance notes



IN PARTNERSHIP WITH  **SPORT
ENGLAND**
 **The Young
Foundation**

Overview

This document is designed to help you complete your application for the Active Futures Cohort. We advise you review this document before starting your application. You must meet ALL the eligibility criteria to apply.

Please also read our FAQs, which has more detailed information about the fund and its delivery and evaluation requirements.

Help and Support

If the answer to your question is not listed in this guidance document or the FAQs, the quickest way for you to receive a response is to email us at movement@ukyouth.org.

UK Youth are committed to making all our grant funding accessible, so if you need any support, please email movement@ukyouth.org, stating 'Accessibility' in the subject line.



This Active Futures inbox is monitored 9am - 5pm Monday to Friday and we will aim to get back to you within 24 hours.

Section 1 - Eligibility Requirements

This page outlines the eligibility criteria for this fund. To be eligible you must meet all of the following requirements. Please review them carefully before applying, as applications from ineligible candidates will not be considered.

You will be asked to confirm that you meet the following criteria:

- **You** have authority to make this application for funding on behalf of your organisation.
- **Applicant organisation** is based in England – you are able to provide information of your registered office .
- **Applicant organisation** Applicant organisation must be a charitable, not for profit organisation or Community Interest Company (CIC) and can provide verification information (such as Memorandum and Articles of Association) if asked to do so.
- **Applicant organisation** must have been in operation long enough to provide at least 2 years of certified accounts and be able to demonstrate previous delivery experience, benefiting young people.
- **Applicant organisation** can demonstrate safe working practices and provide a safe space for young people to engage in outdoor learning. Successful applicants must submit up to date safeguarding documentation as part of the verification process.
- **Applicant organisation** holds public liability and indemnity insurance of no less than £5M. Successful applicants must submit valid insurance certificates as part of the verification process.
- **Applicant organisation** must comply with the Equality Act 2010, the General Data Protection Regulation 2018 and Data Protection Act 2018, Public Services (Social Value) Act 2012, and all other relevant statutory or regulatory requirements.

Section 2 - Starting your application

Please use this [link](#) to access the application form.

You should complete each information field as accurately as possible. You may use 'Next' to move forward or 'Back' to review previous sections. When you have finished the entire application, click 'Submit.' You will receive a confirmation email once your application has been submitted. **Deadline for submission is Thursday 25th September at 11am.** You will not be able to access the application form after this time.

The following questions will need to be completed:

- Organisation Name
- Address
- Charity commission number (if not applicable, please provide explanation)
- Companies house number (if not applicable, please provide explanation)
- Website for organisation or social media
- Annual turnover amount
- Region (Please select all the regions where your organisation engages young people. You can select multiple options)
- What age groups does your organisation work with? (You can select multiple options)
- Types of youth work provision on offer
- Number of staff in your organisation
- Number of volunteers supporting your organisation in a participatory capacity
- How many young people do you support each year?

Section 3 - Application questions

You have now made it through to the application form which we have tried to make as simple as possible. There are a small number of free text questions that have a 250 word limit, so we recommend recording your answers to these questions on a separate document so you can track your word count and save a record of your submission. You can use bullet points rather than complete sentences if that makes it easier to complete each question.

Step 1 - Contact Details

This is the basic information we need to identify your organisation and contact you with the outcome of your application, so please ensure details are entered correctly.

- 01 Who is the main point of contact for this application
- 02 What is the role of the lead contact
- 03 Email address of main point of contact
- 04 The preferred telephone number for the main point of contact
- 05 Name of the Senior contact (this is the Senior member in the organisation that will be supporting you throughout the programme. We will confirm the key contacts during the due diligence check)
- 06 Role of Senior contact
- 07 Email address of the Senior contact

Step 3 - About your organisation and young people

Scaling (max 250 words)

This is an ambitious programme designed to **scale** up your organisation's impact. Tell us about your organisation and how participating in this programme will support your organisational objectives.

Participation (max 250 words)

Meaningful physical literacy requires working with young people, empowering them to have choice and agency in how they participate. A key part of this programme will be co-design with young people to develop innovative ideas.

Do you provide any of these youth participation opportunities in your organisation?
(drop down)

- Youth advisory board
- Youth council
- Young trustees
- Co-design
- Social Action
- Direct delivery
- Other

Please provide more details on how young people **participate** in your organisation's decision making. If you have a case study or report to support your answer, please include a link or attach a document to this folder. If you are uploading a document, please title it with your organisation name and question title e.g. organisation name - participation



HINTS AND TIPS!

What motivates your organisation/group/network to apply to be a part of this opportunity? What excites you? What potential does your organisation have to grow? Where are the opportunities you wish to explore?

How does it align with your goals or the goals of your organisation? Please include what you seek to gain from the learning journeys and funded engagement with young people.



HINTS AND TIPS!

You may wish to draw on real-life examples of how your group/organisation/network would engage young people in a positive, inclusive and meaningful way using youth work or outdoor learning practices. If your engagement with young people is limited currently, describe the opportunities you see for young people to play a bigger part in shaping the work you do.

In thinking about young people's participation, consider how they are remunerated and involved in a range of ways.

Equity (max 250 words)

This question has two parts:

A How does your organisation consider equity when engaging and working with young people, particularly those experiencing marginalisation?

B How do you intend to support young people who have had previous negative/challenging experiences with sport, movement and physical activity?

Evidence (max 250 words)

Can you give us an example of a project or initiative that you are proud of that showcases your values and practice. You may have engaged the wider community (schools, youth clubs etc.), or had impacts beyond the immediate participants in a project. Feel free to include any relevant documents or links that demonstrate the project and its impact.



HINTS AND TIPS!

Please use real-life examples from your practice to show how your work adapts and responds to the needs of young people, including any specific practices, policies, or approaches you use. Where possible describe specific actions you have taken/are taking to work equitably with traditionally marginalised young people.



HINTS AND TIPS!

A brief description of the project – your involvement, what it was about, who it was for, and why it mattered.

Please share information about how you included young people and the wider community.

What partnerships and collaborations did this involve?

Support (max 250 words)

In addition to the support you receive, this programme will require active participation from you, requiring dedicated time and investment. Please describe how you would ensure appropriate staff time is protected to participate in this programme and ensure the impact is felt across your organisation?

Step 4 - Review Application

This is the final step before submitting your application. Before submitting, please use the 'Previous' and 'Next' buttons within the form to go back and check your answers. Once you have reviewed your responses, please press the submit button.

Confirmation page and automated email

When you have successfully submitted your application, you will see a confirmation message and receive an automated confirmation email.



HINTS AND TIPS!

Each organisation will nominate one representative to take part in the programme. This individual will be expected to attend all required workshops and residentials, as well as lead on the independent activity between sessions. To ensure they are supported, the funding also covers time for a senior member of staff within your organisation to provide oversight and guidance.

When answering this question, please outline the role of the nominated representative and senior team member and how they will be supported to fully engage with the programme.

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