

Job Description: Outdoor Learning Apprentice

Duration:	FTC 20 Months
Salary:	Year 1 £10,020 / Year 2 £18,525
Location:	Avon Tyrrell
Reporting to:	Head of Outdoor Learning Engagement and Delivery / Senior Outdoor Learning Instructor
Department:	Outdoor Learning

Key working relationships: Outdoor Learning Team / cross directorate collaboration i.e. collection of impact data and support for programmatic design and delivery.

Purpose of the job

As part of our commitment to young people, UK Youth has for over 75 years operated an Outdoor Centre at Avon Tyrrell.

Operated as a financially self-supporting and sustainable social enterprise business, that generates surplus income to support UK Youth charitable activity, our outdoor learning provision is intentionally inclusive and champions effective youth led engagement to highlight the importance and raise understanding of the breadth and positive outcomes of youth work.

The 'Outdoor Learning Apprentice' supports our best in class outdoor learning provision by:

- Engaging in and successfully completing an outdoor learning apprenticeship and through a period of training and consolidate become capable of delivering high quality safe outdoor learning and development programmes with a focus on the national curriculum and youth work, that meet user objectives/outcomes and support strengthening brand and reputation.
- Demonstrating an understanding of Health & Safety legislation and departmental SOP's

Why work at UK Youth?

UK Youth is a leading charity that exists to ensure all young people are equipped to thrive and empowered to contribute at every stage of their lives. We work with others to ensure that the youth sector is strengthened, supported, and that provision is youth-led, evidence-informed and delivers high-quality outcomes. UK Youth plays a unique role in addressing; the lack of investment in the youth sector, the lack of cross-sector understanding in how youth work makes a difference and the limited opportunities to embed effective solutions. These factors lead to mass inequality of access to youth services for young people.

Key responsibilities

- To commit to fulfilling the agreed apprenticeship standard and the values required to achieve this, meeting deadlines, and undertaking training as required to support qualification within the timeframe specified, normally a maximum of 2 years.
- Following internal and external training deliver a portfolio of outdoor learning activities, for

which you are qualified and trained to deliver, that support required learning outcomes i.e. youth development, national curriculum and set the benchmark for standards and showcase best practice

- Maintain high standards of H&S including supporting the maintenance and quality assurance checks of all equipment in line with department SOP's and industry standards
- Maintain the aesthetics and safety of all activity bases to ensure they positively reflect on the organisation
- Provide high levels of customer care by interacting politely and professionally with all customers
- To be first aid qualified and record all accidents and incidents in line with reporting procedures

Other area of responsibilities

- To support directorate and inter directorate projects or initiatives and proactively engage in cross team collaboration helping to deliver efficiencies and improvements that ultimately progress the knowledge, quality, and visibility of the outdoor learning experience we provide to our stakeholders
- To support local community engagement, helping promote and attend community events to build understanding of the historical value and learning opportunities available.
- To maintain high standards of hygiene and cleanliness across all work areas
- Attend and proactively participate in regular performance reviews and charity meetings as required
- To support on call duties on a rota basis as required
- To act as a positive ambassador for UK Youth and share knowledge and experience of the development of UK Youth and its profile
- Undertake any other duties and reasonable requests that are in keeping with the nature of this post.

Person Specification: Outdoor Learning Apprentice

Experience

- An interest in outdoor learning
- Experience of working with a wide range of people, including building, and maintaining good relationships
- Experience of delivering high standards of customer care
- A general knowledge of Health and Safety relating to an outdoor learning environment or willingness to learn
- A basic understanding of safeguarding and data protection within an outdoor learning context or willingness to learn

Knowledge, skills and understanding

- Excellent time and workload management skills with proven experience of meeting deadlines
- A pro-active approach, self-motivated and enthusiastic with initiative and commitment to

achieving results, working efficiently without constant supervision, and promoting the organisation at all times

- Very good interpersonal, customer care and communication skills
- Empathy with the needs of young people
- ICT skills and an understanding of Microsoft office

Personal qualities

- Able to build and manage positive relationships with stakeholders at the appropriate level
- Friendly approachable person with good organisational skills, enthusiasm, and energy, willing to undertake any task required of them.
- Self-motivated and capable of working on own and working with others when required.
- Flexible approach to work and be hands on to get the task done and willingness to work inside and outdoors in all weathers and irregular hours
- Recognise and value all aspects of equality, diversity and inclusion
- Be an excellent role model for staff, children and young people

This post is subject to receipt of two satisfactory references, an enhanced DBS check and right to work in the UK. Please note, this job description is subject to change. With any significant change, we will ensure this is discussed with you before any final approvals and or commitments.

This job description does not form part of your contract of employment. You may be required by the company to undertake any duties within your skills and capabilities which the company reasonably considers necessary to meet business needs.

Finess