**EmpowHER Celebration Event Session Outline**

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| **Session** | Celebration Event | **Date & Time** |  |
| **Objective**   * Celebrate the completion of the programme, young women and girls journey – but this is not the end! * Opportunity to connect with other young women and girls on the programme * Encouragement and permission to go forth and continue to do social action * To inspire continued self-confidence | | | |
| **Pre-event Resources** | | | |

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| **Agenda** | **Details and Timing** | **Roles & Responsibilities** | **Slide / Resources** |
| **Staff check-in (15 mins)**  **4:00 – 4:15** | **Staff check-in**  Meet in the DJ Room   * Briefing and questions * Health and safety check |  |  |
| **Suppliers & Volunteers**  **4:15** | **Volunteers and Suppliers arrive**   * DJ * Ambassadors * Volunteers |  |  |
| **Setup (5 mins)**  **4:15 – 4:30** | **Setup activities rooms**   * Room 1: DJ * Room 2: Social Action games * Room 3: Mask Making * Room 4: Creative Space * Room 5: Breakout/Hangout |  |  |
| **Activities (30 mins)**  **4:30 – 5:00** | **Activities**   * Room 1: DJ * Room 2: BRC * Room 3 & 4: Mask Making & Creative Space |  |  |
| **Awards  (60 mins)**  **5:00 – 6:00** | **Awards Ceremony**  **Opening Celebration Event Video**  **Host: Opening and welcome speech**  **Young People Presentation**  **Game/Activity**  **Keynote speaker(s)**  **Host: Thank the keynote speaker, reiterate some of the key messages from their speech and transition to EmpowHER Awards presenters**  **EmpowHER Awards**  **Host: Congratulate the recipients and all those that have been nominated**  **Closing remarks**  **Host: Final th­­ank you & a reminder that the activity rooms will still be open till 6:30pm** |  |  |
| **Activities  (30 mins)**  **6:00 – 6:30** | **Activities**  All staff to thank all the young people and youth workers in attendance.   * Room 1: DJ * Room 3 & 4: Creative Space - reflective collage * Room 5: Breakout/Hangout |  |  |
| **Event Ends**  **6:30** | **Event Ends** |  |  |
| **Staff Debrief (15 mins)**  **6:30 – 6:45** | **Staff debrief & celebration** |  |  |